



Family Violence Case Manager

POSITION DESCRIPTION

Unit	Family Services
Reports to	Family Violence Team Leader
Direct Reports	N/A
Award	Social, Community, Home Care and Disability Services Industry Award [MA000100]
Classification	Social & Community Services Employee Level 4 - 5 (dependant on qualifications and experience)
Remuneration	As per award classification
Salary Packaging	Range of salary packaging benefits are offered to part-time and full-time employees.
Location	Heywood and Hamilton - Victoria
Probationary Period	A six-month probationary period will apply for new employees

1. PRIMARY PURPOSE OF POSITION

The primary purpose of this role is to provide intervention and case management supports to victims of family violence and their families.

2. KEY RESPONSIBILITIES

The key responsibilities of this position are to:

- Providing a service for Aboriginal and/or Torres Strait Islander adults, children and young people who have experienced family violence.
- Provide a response in 1:1 and/or group setting, that is trauma-informed and client-focused to community members and families who have been exposed to or have experienced family violence
- Support individuals with referrals to supports and services that will assist in their individual healing journeys and recovery
- Engage with Community Member's in-service and home-based visits
- Understand the relevant family violence risk assessment frameworks and appropriate application of these within the practice environment

- Maintain a case load and conduct comprehensive Multi-Agency Risk Assessment & Management framework (MARAM) assessments and Safety Plans
- Develop individual case plans with clients, assessing their needs and goals in a client led and holistic approach
- Co-facilitation of group work for women recovering from Family Violence and Parenting after Family Violence programs
- Provide support services working from different sites as required
- Develop and maintain a collaborative practice with internal, external and partnered agencies to promote positive outcomes and safety for clients
- Other duties as directed within the scope of the position, coordinated through line management.

3. WINDA-MARA VISION AND VALUES

OUR VISION

“That Winda-Mara Aboriginal Corporation is recognised as a progressive leader and a catalyst for positive change enabling Aboriginal people in Victoria’s far south-west to lead fuller lives”.

Our vision will be achieved by focusing on four themes.

“Mara” People	“Kooyoorn” Organisation	“Meerang” Country	“Culture” Culture
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OUR VALUES

Our values and behaviours **prepares** us for sustainable success with our vision, our communities and each person.

Professionalism	Acting and practicing in a cultural, ethical, respectful, and inclusive manner.
Responsiveness	Responding in a timely, engaging, respectful and culturally appropriate manner.
Empowerment	Building, strengthening and empowering individual and community decision making.
Partnership	Creating better client outcomes through strong partnerships.
Accountable	Responsible monitoring and reporting systems ensuring transparent and accountable service delivery.
Respect	Respect for those clients, work colleagues, community members and others that we meet and work with each day.
Effectiveness	Effective ‘results orientated’ services meeting the needs of the community.
Social Justice	Providing justice, equity, social equality, and human rights.

4. SKILLS, EXPERIENCE AND KNOWLEDGE (KEY SELECTION CRITERIA)

- Tertiary graduate level qualification in a relevant discipline including Social Work, Psychology, Counselling, and/or Social Sciences, in line with the Mandatory Minimum Qualification (recommendation 209) requirements for specialist family violence practitioners.

- A sound understanding of Aboriginal culture and the issues relating to family violence within Aboriginal and/or Torres Strait Islander families and communities
- Previous experience working in the family violence sector
- A demonstrated ability to work in a sensitive manner with Aboriginal and/or Torres Strait Islander people who are impacted by and/or have experienced family violence
- Demonstrated knowledge of the inter-generational impact of colonisation on Aboriginal and/or Torres Strait Islander communities and family violence and how to work in a trauma-informed way.
- Demonstrated ability to promote client's safety, self-determination and agency
- Strong reflective practice skills and commitment to ongoing learning and growth opportunities

5. POSITION REQUIREMENTS

Y	Current Drivers License
Y	Ability to obtain and maintain a National Police Check
Y	Ability to obtain and maintain a Working with Children Check
N	This position is not a designated Aboriginal and Torres Strait Islander specific position, however Aboriginal and Torres Strait Islander people are strongly encouraged to apply.
Y	After hours and weekend work may be required
Y	Pre-employment health declaration
Y	All positions are subject to funding

6. GENERAL TERMS OF EMPLOYMENT

All employees are to:

- Abide by Winda-Mara's Policies and Procedures, Values and Code of Conduct.
- Act in a safe manner to provide a safe working environment.
- Participate in an Annual Performance Review and any other review processes.
- Participate in training and other support as appropriate.
- Attend and participate in team and divisional activities, meetings, and day to day work activities demonstrating respect and consideration for individuals and their experiences and expertise.
- Communicate constructively to other team members, company employees, clients and members.
- Communicate and participate in improvements to processes, practices and procedures.
- Actively work with and support other employees to achieve organisation's goals.
- Disclose any pre-existing injury/injuries and/or medical condition/s, which could be aggravated by the type of employment they are applying for. The existence of an injury/injuries and/or medical condition/s will not preclude the applicant from employment unless they are unable to perform the inherent requirements of the position. However, failure to disclose any relevant information may affect a claim for Worker's Compensation.